# Commission Meeting Agenda



#### Mayor

Samuel D. Cobb

#### **City Commission**

Marshall R. Newman Christopher R. Mills Patricia A. Taylor Joseph D. Calderón Dwayne Penick Don R. Gerth

#### **Acting City Manager**

Manny Gomez



#### **Hobbs City Commission**

Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1<sup>st</sup> Floor Annex, Hobbs, New Mexico

#### Monday, April 1, 2019 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman Commissioner - District 1

Joseph D. Calderón Commissioner - District 4 Christopher R. Mills Commissioner - District 2

Dwayne Penick Commissioner - District 5 Patricia A. Taylor Commissioner - District 3

Don R. Gerth Commissioner - District 6

#### AGENDA

City Commission Meetings are Broadcast Live on KHBX FM 99.3 Radio and Available via Livestream at www.hobbsnm.org

#### CALL TO ORDER AND ROLL CALL

#### INVOCATION AND PLEDGE OF ALLEGIANCE

#### APPROVAL OF MINUTES

1. Minutes of the March 18, 2019, Regular Commission Meeting

#### PROCLAMATIONS AND AWARDS OF MERIT

**PUBLIC COMMENTS** (Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.)

CONSENT AGENDA (The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)

None

#### DISCUSSION

#### **ACTION ITEMS** (Ordinances, Resolutions, Public Hearings)

- 2. Resolution No. 6780 Approving a Development Agreement with Gold Creek Homes Concerning the Development of Market Rate Single-Family Housing Units (Kevin Robinson, Planning Department)
- 3. Resolution No. 6781 Approving a Development Agreement with Lemke Development, Inc., Concerning the Development of Market Rate Single-Family Housing Units (Kevin Robinson, Planning Department)
- 4. Resolution No. 6782 Approving a Development Agreement with ABS Homes Concerning the Development of Market Rate Single-Family Housing Units (Kevin Robinson, Planning Department)
- 5. Resolution No. 6783 Approving an Encroachment Agreement and Easement with Stone Ridge Property, LLC, Concerning Encroachments Within the Fowler Street Public Right-of-Way (Kevin Robinson, Planning Department)
- 6. Resolution No. 6784 Approving a Development Agreement with Suerte Land Group, LLC, Concerning the Projection of Suerte Drive South of the Existing Terminus Approximately 1,500 Feet (Kevin Robinson, Planning Department)
- 7. Resolution No. 6785 Approving the Subdivision of Lot 1 of the McKinley-Tabing Subdivision and Affirming a Variance Granted by the City of Hobbs Planning Board Allowing a Subdivision of Property Located Within the Extraterritorial Jurisdiction Without Required Improvements (Kevin Robinson, Planning Department)

#### **COMMENTS BY CITY COMMISSIONERS, CITY MANAGER**

- 8. Next Meeting Date:
  - City Commission Regular Meeting
     Monday, April 15, 2019, at 6:00 p.m.

#### **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.

## Hobbs

#### **CITY OF HOBBS**

#### COMMISSION STAFF SUMMARY FORM

NEW MEXICO MEE	FING DATE:April 1, 2019	
SUBJECT: City Commission	Meeting Minutes	
DEPT. OF ORIGIN: City Clerk DATE SUBMITTED: March 26, SUBMITTED BY: Jan Fletch		
Summary:		
The following minutes are subm	nitted for approval:	
► Regular Commission Meeting of March 18, 2019		
Fiscal Impact:	Reviewed By: Finance Department	
N/A	гіпапсе Бераштет	
Attachments:		
Minutes as referenced under "Summary".		
Legal Review:	Approved As To Form:City Attorney	
	Oity Attorney	
Recommendation:		
Motion to approve the minutes as presented.		
Approved For Submittal By:  Department Director  City Manager	CITY CLERK'S USE ONLY COMMISSION ACTION TAKEN  Resolution No Continued To: Ordinance No Referred To: Approved Denied Other File No	
	*	

Minutes of the regular meeting of the Hobbs City Commission held on Monday, March 18, 2019, in the City Commission Chamber, 200 East Broadway, 1<sup>st</sup> Floor Annex, Hobbs, New Mexico.

#### Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb

Commissioner Christopher Mills Commissioner Patricia A. Taylor Commissioner Joseph D. Calderón Commissioner Dwayne Penick Commissioner Don Gerth

Absent:

Commissioner Marshall R. Newman

Also present:

Manny Gomez, Acting City Manager/Fire Chief

Efren Cortez, City Attorney

Erik Scramlin, Deputy City Attorney Valerie Chacon, Assistant City Attorney

Shane Blevins, Police Lieutenant Clipper Miller, Police Captain Barry Young, Deputy Fire Chief Brandon Robert, Hobbs Fire Captain

Kevin Shearer, Fire Captain

Shelia Baker, General Services Director

Todd Randall, City Engineer

Doug McDaniel, Parks and Recreation Director

Wade Whitehead, Parks Superintendent

Matt Hughes, Rockwind Community Links/Lovington Hwy. Trail Superintendent

Nicholas Goulet, Human Resources Director Raymond Bonilla, Community Services Director

Robert Hamilton, Reference Librarian

Tracy South, Assistant Human Resources Director

Matthew Berry, Garage Superintendent

Shannon Carter-Arguello, Municipal Court Administrator

Ron Roberts, Information Technology Director

Toby Spears, Finance Director April Avila, Clerk Records Specialist Mollie Maldonado, Deputy City Clerk

Jan Fletcher, City Clerk

26 citizens

#### Invocation and Pledge of Allegiance

Commissioner Taylor delivered the invocation and Commissioner Gerth led the Pledge of Allegiance.

#### **Closed Session**

The City Commission convened in closed executive session on Monday, March 18, 2019, at 4:30 p.m., for the discussion of limited personnel matters, specifically the hiring of a City Manager and limited personnel matters, specifically the Acting City Manager's Performance Evaluation. The matters discussed in the closed meeting were limited only to those specified above. No action was taken during the meeting.

#### **Approval of Minutes**

Mayor Cobb welcomed Ms. April Avila of the City Clerk's Office to the meeting. He stated Ms. Avila would be operating the voting equipment tonight during the Commission meeting.

Commissioner Calderón moved that the minutes of the regular meeting held on March 4, 2019, and the work session minutes held on March 4, 2019, be approved as presented. Commissioner Penick seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried.

#### **Proclamations and Awards of Merit**

Recognition of Employee Milestone Service Awards for March, 2019:

Acting City Manager/Fire Chief Manny Gomez recognized the employees who have reached milestone service awards with the City of Hobbs for the month of March, 2019. He read their job titles and gave a brief summary of the job duties performed by each of the following employees:

- 5 years Omar Valenzuela, Streets Dept.
- 5 years Kyle Caskey, Parks Department
- 5 years Robert Hammer, Hobbs Police Department
- 10 years Shaun Siddall, Hobbs Fire Department

Acting City Manager/Fire Chief Gomez thanked the Commission for recognizing the employees and their service to the City. He stated employees are the most important

resource and asset within the organization. Acting City Manager/Fire Chief Gomez expressed thanks and appreciation to the employees and their families.

Recognition of Achievement of Three Employee Certifications by Brandon Roberts, Hobbs Fire Department.

Deputy Fire Chief Barry Young recognized Hobbs Fire Captain Brandon Roberts for receiving the following certifications:

- ICC Fire Inspector I
- Certified Fire and Explosion Investigator
- Certified Vehicle Fire Investigator

Deputy Fire Chief Young stated the certifications received by Captain Roberts will be very beneficial to the Hobbs Fire Department (HFD). Captain Roberts was presented with a City of Hobbs award and a HFD Challenge Coin.

#### Consent Agenda

Mayor Cobb explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Mayor Cobb expressed appreciation to all of the City's Advisory Board members for their service to the community. He offered personal thanks to the new appointees.

Commissioner Penick moved for approval of the following Consent Agenda Item(s):

Resolution No. 6772 - Authorizing a Special Variance to the City's Noise Ordinance for the Cinco De Mayo Fiesta on May 5, 2019, at Hobbs City Park.

Resolution No. 6773 - Authorizing Appointments Various City Advisory Boards.

Resolution No. 6774 - Authorizing the Purchase of Ten (10) Self-Contained Breathing Apparatus (SCBA) in the Amount of \$72,757.60 from Municipal Emergency Services Through HGAC Contract.

Resolution No. 6775 - Supporting the Submission of a COOP Grant Application to the New Mexico Department of Transportation for Various Signalized Intersection Improvements.

Resolution No. 6776 - Supporting the Submission of a MAP Grant Application to the New Mexico Department of Transportation for Traffic Signal and Intersection Improvements.

Commissioner Gerth seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the application and supporting documentation are attached and made a part of these minutes

#### Discussion

#### Plastic Bag Littering Problem.

Mayor Sam Cobb stated the City of Hobbs has a plastic bag littering problem in the community which is particularly noticeable at the gateway entrances to the City. He stated he does not advocate either paper or plastic but would like to discuss this problem for a possible solution. Mayor Cobb read a letter from Mr. Darr Angel, a resident of Hobbs, regarding the littering problem and how he is embarrassed and ashamed of the trashy conditions in Hobbs. Mayor Cobb stated retailers could invest in bigger containers for customers to utilize which would assist with the littering problem. He also stated it will have to be a change of behavior for people littering in the community. Mayor Cobb stated Santa Fe and Silver City have banned the use of plastic bags in their communities.

Acting City Manager/Fire Chief Gomez stated littering programs can be enacted such as "Toss no Mas", "Great American Cleanup, etc. He recommended, as a City, to engage the community and civic groups regarding the littering problem. Acting City Manager/Fire Chief Gomez stated the City needs to clean its area first and then reach out to the community to assist in cleaning the litter problem in Hobbs.

Commissioner Gerth stated many communities have recycle bins around town and use two different polycarts to separate trash from recyclable items. He recommended implementing recycling in the community. Commissioner Gerth stated Hobbs is no longer having its community wide cleanup.

Commissioner Mills suggested more marketing and education on littering in the community such as "Give a Hoot" or "Don't Mess with Texas".

Commissioner Calderón suggested financial incentives for cleanup programs.

Commissioner Taylor agreed and stated Hobbs is looking very trashy. She further stated the City did not have this problem three years ago.

Commissioner Penick stated plastic bags are a big problem in the community. He stated some ranchers have reported dead cows because they eat the plastic which cannot be processed through their guts.

Acting City Manager/Fire Chief Gomez stated the City will look into re-introducing the cleanup programs.

#### **Action Items**

Resolution No. 6777 - Acceptance and Approval of the FY 18 Audit.

Mr. Toby Spears, Finance Director, stated the City of Hobbs' 2018 Fiscal Year Audit Report was prepared and will be presented by Mr. Farley H. Vener, Partner In-Charge for Hinkle + Landers via audio conference.

Mr. Vener presented a PowerPoint to the Commission and reviewed the following:

- Auditor's Communications AU-C 260
- Significant Audit Results/Opinion
- Findings/Recommendations
- Review Financial Statement Trends

Mr. Vener explained the FY 18-19 Audit and stated Hinkle + Landers issued an audit report for the City of Hobbs with an "unmodified opinion" which means clean and accurate. He stated there were five audit findings for FY 18-19 and one last year which has been corrected by City staff. Mr. Vener stated an audit was done on the U.S. Department of Transportation - Hobbs Express because it is a Federal major program over \$750,000.00 threshold. He stated the program is a low-risk auditee. Mr. Vener stated the City has \$309,924,502.00 in assets and \$28,069,150.00 in loan dept.

Mr. Spears thanked Mr. Verner and his firm for doing a very thorough independent audit for the City of Hobbs. He stated staff begins gathering information in June for the auditors and then meet with the auditors in October for two weeks to execute the audit. Mayor Cobb stated the auditors have access to Hobbs' system from Albuquerque, New Mexico, and work out of their location as well.

Commissioner Calderón moved to approve Resolution No. 6777 as presented. Commissioner Penick seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

#### Resolution No. 6778 - Authorizing Budgetary Adjustment #4 for FY 18-19.

Mr. Toby Spears, Finance Director, presented Budgetary Adjustment No. 4 for FY 18-19 to the Commission. He stated the total expenditures increased by \$3,140,800.00 and total revenues increased by \$1,122,333.33. Mr. Spears stated the ending cash balance for all funds decreased from \$58,888,841.27 to \$56,870,374.60 resulting in a net decrease of \$2,018,466.67. He stated one of the transfers needed in this budget adjustment is for the CORE from the General Fund in the amount of \$51,450.00 along with a \$1.5 million adjustment for Yes Housing. He explained another change which is included is grossing up the amount of gross receipts taxes received rather than reporting is a net number after deduction of Taxation and Revenue fees. Mr. Spears stated the General fund reserve balance is decreasing from 38% to 34%.

Commissioner Penick moved to approve Resolution No. 6778 as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

Consideration of Approval of Phase 2 Contract Agreement with Alpha Southwest, Inc., for Potable Water SCADA and Communication System Replacement Project in the Amount of \$1,345,408.00 under RFP No. 483-17.

Mr. Tim Woomer, Utilities Director, explained the Phase 2 Contract Agreement with Alpha Southwest, Inc., for Potable Water SCADA and Communication System Replacement Project to the Commission. Previously on January 16, 2018, the City Commission awarded RFP 483-17 to Alpha Southwest, Inc., of Albuquerque, New Mexico, to provide materials, labor, programming, and all associated engineering services for the Potable Water SCADA and Communication System Replacement Project. Mr. Woomer stated the Phase 1 Project is nearing completion and the Phase 2 Project agreement has been successfully negotiated with Alpha Southwest, Inc.. He stated the scope of work for Phase 2 is developed to provide materials, labor, programming, and associated engineering services to complete the Potable Water SCADA and Communication System Replacement Project and the amount is a not-to-exceed cost proposal of \$1,345,408.00. The scope of work also consists of 18 deliverable tasks with individual schedules for completion. Mr. Woomer stated, in the past, his staff would have to drive from location to location to reset the system. He stated this process is done electronically from one location and is more efficient. Mr. Woomer stated this process does not change the water pressure at your residence because it is done by elevation tanks.

Commissioner Taylor moved to approve the Phase 2 Contract with Alpha Southwest, Inc,. in the amount of \$1,345,408.00 not including GRT for Potable Water SCADA and

Communication System Replacement Project as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the supporting documentation are attached and made a part of these minutes.

Consideration of Approval of Bid No. 1573-19 for Renovations at Fire Station #3 and Recommendation to Award Bid to Rhoads Co. in the Amount of \$297,552.92.

Mr. Shelia Baker, General Services Director, explained the proposed renovations at Fire Station #3 and stated the project consists of remodeling the dorm rooms and restrooms, removal and replacement of windows and ceiling tiles throughout the building, installation of an outdoor concrete patio and canopy and installation of new light fixtures.

Commissioner Gerth moved to approve Bid No. 1573-19 with Rhoads Co., in the amount of \$297,552.92 including GRT for renovations at Fire Station #3 as presented. Commissioner Penick seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the supporting documentation are attached and made a part of these minutes.

Resolution No. 6779 - Authorizing the Purchase of a Bus for Hobbs Express in the Amount of \$119,313.00 from Creative Bus Sales through GSA Price Agreement.

Mr. Jan Fletcher, City Clerk, explained the purchase of a bus and stated Hobbs Express is requesting approval to purchase an Arboc Spirit of Freedom Bus, 26', with a capacity to hold 14 passengers, from Creative Bus Sales under the State of New Mexico GSA Price Agreement No. 60-000-15-0015. She stated the cost of the low-floor bus is \$119,313.00 which is equipped with a ramp and a surveillance camera. Ms. Fletcher stated this is a replacement unit for a 2009 bus with in excess of 215,000 miles. This purchase is budgeted through the FTA Grant and the City will be reimbursed 80% of the cost resulting in a net cost to the City of \$23,862.60. She stated Hobbs Express opened its doors in September, 1989, and this year will be its 30-year anniversary. Ms. Fletcher stated details will follow about a reception and celebration.

Commissioner Calderón moved to approve Resolution No. 6779 as presented. Commissioner Penick seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

Consideration of Approval of Change Order No. 3 (Final) with CDR, Inc., for City Park Improvements.

Mr. Todd Randall, City Engineer, explained Change Order No. 3 for City Park Improvements. He stated CDR Inc., was awarded the City Park Improvement Project at a joint meeting with the City Commission and Hobbs Municipal Schools on July 31, 2017.

During construction, site revisions were requested to address field changes and additions. Major additions included replacement of existing sewer lateral for the existing restrooms, splash pad back flow preventer to meet plumbing code, upgrade of 4" concrete to 6" thickness for basketball court and sidewalks to be accessed by Parks Maintenance equipment. He stated credits include picnic tables that were purchased by the City, pet waste station and contractor allowance credited back to the City. A field survey was conducted to establish actual quantities. Mr. Randall stated the contract is a unit price contract based on estimated design quantities. He stated both City staff and the contractor have agreed on the final quantities. Mr. Randall stated the City Park was opened in September, 2018, and it is being well utilized.

Commissioner Taylor moved to approve Change Order No. 3 with CDR, Inc., in the amount of \$70,624.00 not including GRT for the City Park Improvement Project as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the supporting documentation are attached and made a part of these minutes.

#### Comments by City Commissioners, City Manager

Mayor Cobb stated the next regular Commission meeting will be held on Monday, April 1, 2019.

Acting City Manager/Fire Chief Gomez stated the Hobbs Animal Adoption Center will be hosting a Shot Clinic on Saturday, March 23, 2019, from 10:00 a.m. to 2:00 p.m.

Acting City Manager/Fire Chief Gomez stated the Census Committee met on Thursday, March 7, 2019. He stated it was a great member turnout.

Commissioner Gerth thanked everyone for their attendance at tonight's meeting.

Mayor Cobb also thanked everyone for their attendance at tonight's meeting.

#### <u>Adjournment</u>

There being no further business or comments, Commissioner Calderón moved that the meeting adjourn. Commissioner Calderón seconded the motion and the vote was recorded as follows: Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 7:15 p.m.

	SAM D. COBB, Mayor	
ATTEST:		
JAN FLETCHER, City Clerk	<del></del>	

# **ACTION ITEMS**



#### **CITY OF HOBBS**

COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 1, 2019

SUBJECT: CONSIDERATION WITH GOLD CREEK HOMES OF RATE SINGLE-FAMILY HOUSING	CONCERNING THE DE	ELOPMENT AGREEMENT VELOPMENT OF MARKET
DEPT. OF ORIGIN: Planning Division DATE SUBMITTED: March 25, 2019 SUBMITTED BY: Kevin Robinson –	Planning Department	
Summary: Gold Creek Homes has re single-family housing units located within trate single-family units and is requesting in	the municipal boundaries. The de	nent concerning the development of eveloper proposes to produce market 00.00.
Fiscal Impact:	Reviewed By	: Finance Department
A budget reclassification of \$100,000.00 44901-162) to the single family budget lin (due to re-class), the reclassification wou	ne of 010100-44901-00170. S	ne multi-family budget line (010100- ince there is no cash budget impact
Attachments: Developers Request a	and Development Agreement.	
Legal Review:		Approved As To Form:  City Attorney
Recommendation:	* #	
Commission considers approval / denial	of the attached Development Ag	reement.
Approved For Submittal By:		RK'S USE ONLY N ACTION TAKEN
Department Director  City Manager	Resolution No Ordinance No Approved Other	Continued To: Referred To: Denied File No

#### CITY OF HOBBS

RESOLUTION NO.	6780

A RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT WITH GOLD CREEK HOMES CONCERNING THE DEVELOPMENT OF MARKET RATE SINGLE-FAMILY.

WHEREAS, the City of Hobbs is proposing to enter into a Development Agreement with Gold Creek Homes concerning the development of market rate single-family housing; and

WHEREAS, the aforementioned Development Agreement allows for an incentive of reimbursement of public infrastructure for this type of development, said agreement being in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

- 1. The City of Hobbs hereby approves the Development Agreement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and\or his designee, is hereby authorized to execute the Agreement.
- 2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 1st day of April, 2019.

ATTEST:	Sam D. Cobb, Mayor	
Jan Fletcher, City Clerk		

#### MARKET RATE SINGLE FAMILY DEVELOPMENT AGREEMENT

THIS AGREEMENT is entered into on this <u>1st</u> day of <u>April</u> 2019 by and between the City Of Hobbs, New Mexico, a municipal corporation (hereinafter "City"); and <u>Gold Creek Homes</u>, <u>801 Briarwood Street</u>, <u>Weatherford</u>, <u>TX 76087</u>, (hereinafter "Developer") for the purpose of delivering Housing Developer Services to be provided to the City.

#### **RECITALS:**

- \*\* The City requires to contract with a Market Rate Single Family Development Company to deliver Single Family Market Rate Housing to the Citizens of Hobbs, New Mexico.
- \*\* Developer has submitted a proposal to the City to deliver the required Market Rate Single Family Housing, to be produced within 180 days of ratification of this agreement, within the Municipal Boundaries.
- \*\* Any outstanding Development Agreements between the Developer and the City of Hobbs concerning the production of Market Rate Single Family Housing shall become null and void upon the ratification of this agreement herewith.

NOW, THEREFORE, the City of Hobbs and Developer do hereby agree as follows:

#### A. Work To Be Performed.

- 1. The Developer shall furnish to the City its Professional Housing Developer Services for certain work regarding the Market Rate Single Family Housing. All single family structures completed under this agreement shall be located within the municipal boundaries and shall have received a certificate of occupancy after ratification of this agreement.
- 2. Developer shall furnish to City its professional Housing Developer Services as provided by this Agreement. The specific duties include the production and delivering to the public Market Rate Single Family Housing Units in Hobbs. Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging or bartering habitation privileges to the property for a period of no less than 30 days at a time.
- 3. Specific activities required are to develop privately owned real property in the City including designing, building and transferring to the public individual market rate single family housing units. The City's subsidy may include any or all of the following funding assistance from the City:

Incentives are available for installed *public municipal infrastructure* only, providing compliance with:

- a. Incentive not to exceed per square footage basis:
  - i. \$10.00 per sq. ft. north of Sanger
  - ii. \$20.00 per sq. ft. south of Sanger
  - iii. Calculation based on living area only
- b. Incentive not to exceed per unit basis:
  - i. \$10,000.00 per single family unit
  - ii. \$5,000.00 per multi-family unit
- c. Incentive not to exceed fair share per linear foot of infrastructure basis:
  - i. \$180.00 per lineal front footage of complete public infrastructure installed, and further broken down as follows:
    - 1. Water (\$25 / If):

- a. Twenty Five (\$25) per equivalent front foot of lot to which water service is provided (8" minimum service single family & 10" minimum service for multi-family);
- 2. Sewer (\$35 / If):
  - a. Thirty Five (\$35) per equivalent front foot of lot to which sewer service is provided (8" minimum service single family & 10" minimum service for multi-family);
- 3. Street (\$90/ If):
  - Ninety (\$90) per equivalent front foot of lot to which street is provided (built to Minor Residential standards as promulgated within the City of Hobbs Major Thoroughfare Plan);

#### 4. Sidewalk:

a. Thirty (\$30) per equivalent front foot of lot to which sidewalk (includes driveway with ADA accessible path) is provided;

Based on quantities of required publicly owned infrastructure installed supporting the project, the City Engineer shall determine if the value of the infrastructure is adequate as an equal exchange of value for the amount of City subsidy contributed to the market rate single family housing unit. The City Engineer shall resolve any issues concerning value or extent of infrastructure and amount of square footage of constructed housing units. Specifically, the City Engineer will determine the value or unit costs of the publicly owned infrastructure according to any City of Hobbs Annual Pavement/Concrete/Utility Contracts or public infrastructure projects and estimates.

#### B. <u>Payment For Services.</u>

- 1) The City shall pay for said services at the rates agreed to and as specified above in the Infrastructure details, as shown herein. Payment will not be made by the City for any unit until a certificate of occupancy is issued, based on this Agreement.
- 2) The total compensation to be paid to the Developer during the term of this Agreement shall not exceed One Hundred Thousand Dollars (\$100,000.00), unless the Agreement is amended by the City Commission.
- 3) City subsidy shall be paid when each individual single family unit is complete and certificate of occupancy is issued, provided the certificate of occupancy for the unit is issued after ratification of this agreement. Payment will be made within fifteen (15) days following a written request from the Developer and upon City inspection of project completion.
- 4) Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging or bartering habitation privileges to the property for a period of no less than 30 days at a time. Such usage either now or in the future, for a period not to exceed 10 years from date of issuance of a C.O., shall require Developer to return any incentive funds received for any unit thus utilized, upon demand by the City. Developer shall record a "Declaration of Restrictive Covenants", attached hereto as Exhibit 2, to restrict such usage and to notify parties involved in future conveyances.

#### C. Construction Requirements.

Construction shall be of energy-efficient design per New Mexico Energy Conservation Code 2009, utilizing either stucco or brick on the exterior of all buildings.

#### D. <u>Assignment of Agreement.</u>

This Section refers to assignability of this Agreement, and not to assignability of the Project to be developed for housing. Developer shall not assign or transfer any interest in this Agreement. Except that Developer is permitted, upon City approval, to assign its interest to a Partnership or Corporation in which the Developer is the principal party or to an affiliated company, working with the Developer on the Project. Subject to the foregoing provision, this Agreement shall inure to the benefit of and be binding upon the parties to this Agreement and their respective successors and assigns; provided that upon any assignment of this Agreement by either party, the other party shall not be released from any obligation under, or liability accruing pursuant to this Agreement. Consent shall not unreasonably be withheld by either party.

#### E. <u>Insurance Requirements and Hold Harmless Provision.</u>

- 1. Developer agrees to obtain and maintain appropriate insurance during the course of the development of market rate single family housing with the City of Hobbs, as follows, and shall indemnify and hold harmless City, its employees, agents, officers and officials from any and all claims, losses, causes of action, and/or liabilities resulting from the conduct, negligence, errors or omissions of Developer or any employee or agent of Developer while engaged in performing the services called for herein.
- 2. The Developer shall maintain insurance coverage for General Liability, Automobile Liability, Errors and Omissions Insurance, and Workers' Compensation, subject to review and approval of the City Attorney.

#### F. Governing Law and Provisions.

- 1. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.
  - If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement, including the expenses of in house counsel.

#### G. Final Payment and Release of Claims.

 Developer, upon final payment of all amounts due under this Agreement, releases the City and its officers and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement. 2. City, upon Developer's final completion of all work items and covenants required of the Developer under this Agreement, shall release the Developer from all liabilities, claims and obligations whatsoever arising from or under this Agreement, on the day that is ten (10) years following the date of the City's issuance of a final certificate of occupancy on the Project.

#### H. Amendments.

This Agreement shall not be altered, changed, or amended except by written instrument approved and executed by both parties hereto.

#### I. Breach.

- 1. The following events constitute a breach of this Agreement by Developer:
  - a) Developer's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.
- 2. The following events constitute a breach of this Agreement by City:
  - a) City's failure to perform or comply with any of the terms, conditions or provisions of this Agreement, including making timely and appropriate payments to the Developer.

#### J. Remedies Upon Breach.

- 1. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.
- 2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.

#### K. Termination.

This Agreement shall be terminated upon the completion of all tenants herein specified or 180 days from date of ratification whichever comes first. A request for infrastructure reimbursement, for a qualified unit produced within the terms of this agreement, received after the Termination Date of this agreement will not eligible for payment.

#### L. Notice.

All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: City Attorney, 200 E. Broadway, Hobbs, NM 88240; to Developer ATTN and Gold Creek Homes, 801 Briarwood Street, Weatherford, TX 76087 and to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.

Page 5		
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#### M. Entire Agreement.

The foregoing constitutes the entire agreement between the parties hereto and may be modified only in writing by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

City of Hobbs	Developer
By: Sam D. Cobb, Mayor	By: C. Ry Andowstees
ATTEST:	APPROVED AS TO FORM:
JAN FLETCHER, City Clerk	Efren Cortez, City Attorney

#### **Kevin Robinson**

From:

Ryan Voorhees <ryan@crvonline.com>

Sent:

Wednesday, March 20, 2019 3:35 PM

To:

Kevin Robinson

Subject:

**EXTERNAL: Incentive Request** 

Kevin,

We hope to have our current development agreement completed by next week. Please initiate the request for a new agreement for ten more lots on Homestead.

Thank you

Ryan Voorhees 801 Briarwood Street Weatherford, Texas 76087



#### **CITY OF HOBBS**

COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 1, 2019

	T, INC. CON	VE A DEVELOPMENT AGREEMENT CERNING THE DEVELOPMENT OF
DEPT. OF ORIGIN: Planning Division DATE SUBMITTED: March 25, 2019 SUBMITTED BY: Kevin Robinson –	Planning Departm	ent
Summary: Lemke Development, Inc. ha of single-family housing units located wi market rate single-family units and is requ	ithin the municipal	velopment Agreement concerning the development boundaries. The developer proposes to produce incentives of \$100,000.00.
Fiscal Impact:		Reviewed By:
A budget reclassification of \$100,000.00 44901-162) to the single family budget li (due to re-class), the reclassification wou	ne of 010100-4490	Finance Department made from the multi-family budget line (010100- 01-00170. Since there is no cash budget impact ied in the final Bar for fiscal year 2019.
Attachments: Resolution and Devel	opment Agreemen	t.
Legal Review:		Approved As To Form:  City Attorney
Recommendation:	*	*
Commission considers approval / denial	of the attached De	velopment Agreement.
Approved For Submittal By:		CITY CLERK'S USE ONLY COMMISSION ACTION TAKEN
Department Director	Resolution No Ordinance No	Referred To:
(	Approved Other	
City Manager		

#### CITY OF HOBBS

RESOLUTION NO.	6781
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A RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT WITH LEMKE DEVELOPMENT, INC. CONCERNING THE DEVELOPMENT OF MARKET RATE SINGLE-FAMILY.

WHEREAS, the City of Hobbs is proposing to enter into a Development Agreement with Lemke Development, Inc. concerning the development of market rate single-family housing; and

WHEREAS, the aforementioned Development Agreement allows for an incentive of reimbursement of public infrastructure for this type of development, said agreement being in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

- 1. The City of Hobbs hereby approves the Development Agreement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and/or his designee, is hereby authorized to execute the Agreement.
- 2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 1st day of April, 2019.

ATTEST:	Sam D. Cobb, Mayor	4444
Jan Fletcher, City Clerk		

#### MARKET RATE SINGLE FAMILY DEVELOPMENT AGREEMENT

THIS AGREEMENT is entered into on this 1st day of April 2019 by and between the City Of Hobbs, New Mexico, a municipal corporation (hereinafter "City"); and Lemke Development Inc., 4008 N. Grimes Street, Hobbs, NM 88240, (hereinafter "Developer") for the purpose of delivering Housing Developer Services to be provided to the City.

#### **RECITALS:**

- \*\* The City requires to contract with a Market Rate Single Family Development Company to deliver Single Family Market Rate Housing to the Citizens of Hobbs, New Mexico.
- \*\* Developer has submitted a proposal to the City to deliver the required Market Rate Single Family Housing, to be produced within 180 days of the date of this agreement, within the Municipal Boundaries.
- \*\* Any outstanding Development Agreements between the Developer and the City of Hobbs concerning the production of Market Rate Single Family Housing shall become null and void upon the ratification of this agreement herewith.

NOW, THEREFORE, the City of Hobbs and Developer do hereby agree as follows:

#### A. Work To Be Performed.

- 1. The Developer shall furnish to the City its Professional Housing Developer Services for certain work regarding the Market Rate Single Family Housing. All single family structures completed under this agreement shall be located within the municipal boundaries and shall have received a certificate of occupancy after the date of this agreement.
- 2. Developer shall furnish to City its professional Housing Developer Services as provided by this Agreement. The specific duties include the production and delivering to the public Market Rate Single Family Housing Units in Hobbs. Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging or bartering habitation privileges to the property for a period of no less than 30 days at a time.
- 3. Specific activities required are to develop privately owned real property in the City including designing, building and transferring to the public individual market rate single family housing units. The City's subsidy may include any or all of the following funding assistance from the City:

Incentives are available for installed *public municipal infrastructure* only, providing compliance with:

- a. Incentive not to exceed per square footage basis:
  - i. \$10.00 per sq. ft. north of Sanger
  - ii. \$20.00 per sq. ft. south of Sanger
  - iii. Calculation based on living area only
- b. Incentive not to exceed per unit basis:
  - i. \$10,000.00 per single family unit
  - ii. \$5,000.00 per multi-family unit

- c. Incentive not to exceed fair share per linear foot of infrastructure basis:
  - i. \$180.00 per lineal front footage of complete public infrastructure installed, and further broken down as follows:
    - 1. Water (\$25 / If):
      - a. Twenty Five (\$25) per equivalent front foot of lot to which water service is provided (8" minimum service single family & 10" minimum service for multi-family):
    - 2. Sewer (\$35 / If):
      - a. Thirty Five (\$35) per equivalent front foot of lot to which sewer service is provided (8" minimum service single family & 10" minimum service for multi-family);
    - 3. Street (\$90/ If):
      - Ninety (\$90) per equivalent front foot of lot to which street is provided (built to Minor Residential standards as promulgated within the City of Hobbs Major Thoroughfare Plan);
    - 4. Sidewalk:
      - a. Thirty (\$30) per equivalent front foot of lot to which sidewalk (includes driveway with ADA accessible path) is provided;

Based on quantities of required publicly owned infrastructure installed supporting the project, the City Engineer shall determine if the value of the infrastructure is adequate as an equal exchange of value for the amount of City subsidy contributed to the market rate single family housing unit. The City Engineer shall resolve any issues concerning value or extent of infrastructure and amount of square footage of constructed housing units. Specifically, the City Engineer will determine the value or unit costs of the publicly owned infrastructure according to any City of Hobbs Annual Pavement/Concrete/Utility Contracts or public infrastructure projects and estimates.

#### B. Payment For Services.

- 1) The City shall pay for said services at the rates agreed to and as specified above in the Infrastructure details, as shown herein. Payment will not be made by the City for any unit until a certificate of occupancy is issued, based on this Agreement.
- 2) The total compensation to be paid to the Developer during the term of this Agreement shall not exceed One Hundred Thousand Dollars (\$100,000.00), unless the Agreement is amended by the City Commission.
- 3) City subsidy shall be paid when each individual single family unit is complete and certificate of occupancy is issued, provided the certificate of occupancy for the unit is issued after date of this agreement. Payment will be made within fifteen (15) days following a written request from the Developer and upon City inspection of project completion.
- 4) Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging or bartering habitation privileges to the property for a period of no less than 30 days at a time. Such usage either now or in the future, for a period not to exceed 10 years from date of issuance of a C.O.,

shall require Developer to return any incentive funds received for any unit thus utilized, upon demand by the City. Developer shall record a "Declaration of Restrictive Covenants", attached hereto as Exhibit 2, to restrict such usage and to notify parties involved in future conveyances.

#### C. <u>Construction Requirements.</u>

Construction shall be of energy-efficient design per New Mexico Energy Conservation Code 2009, utilizing either stucco or brick on the exterior of all buildings.

#### D. <u>Assignment of Agreement.</u>

This Section refers to assignability of this Agreement, and not to assignability of the Project to be developed for housing. Developer shall not assign or transfer any interest in this Agreement. Except that Developer is permitted, upon City approval, to assign its interest to a Partnership or Corporation in which the Developer is the principal party or to an affiliated company, working with the Developer on the Project. Subject to the foregoing provision, this Agreement shall inure to the benefit of and be binding upon the parties to this Agreement and their respective successors and assigns; provided that upon any assignment of this Agreement by either party, the other party shall not be released from any obligation under, or liability accruing pursuant to this Agreement. Consent shall not unreasonably be withheld by either party.

#### E. <u>Insurance Requirements and Hold Harmless Provision.</u>

- 1. Developer agrees to obtain and maintain appropriate insurance during the course of the development of market rate single family housing with the City of Hobbs, as follows, and shall indemnify and hold harmless City, its employees, agents, officers and officials from any and all claims, losses, causes of action, and/or liabilities resulting from the conduct, negligence, errors or omissions of Developer or any employee or agent of Developer while engaged in performing the services called for herein.
- 2. The Developer shall maintain insurance coverage for General Liability, Automobile Liability, Errors and Omissions Insurance, and Workers' Compensation, subject to review and approval of the City Attorney.

#### F. Governing Law and Provisions.

- 1. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.
- 2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement, including the expenses of in house counsel.

#### G. Final Payment and Release of Claims.

1. Developer, upon final payment of all amounts due under this Agreement, releases the City and its officers and employees from all liabilities, claims and obligations whatsoever arising

from or under this Agreement.

2. City, upon Developer's final completion of all work items and covenants required of the Developer under this Agreement, shall release the Developer from all liabilities, claims and obligations whatsoever arising from or under this Agreement, on the day that is ten (10) years following the date of the City's issuance of a final certificate of occupancy on the Project.

#### H. Amendments.

This Agreement shall not be altered, changed, or amended except by written instrument approved and executed by both parties hereto.

#### i. Breach.

- 1. The following events constitute a breach of this Agreement by Developer:
  - a) Developer's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.
- 2. The following events constitute a breach of this Agreement by City:
  - a) City's failure to perform or comply with any of the terms, conditions or provisions of this Agreement, including making timely and appropriate payments to the Developer.

#### J. Remedies Upon Breach.

- 1. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.
- 2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.

#### K. Termination.

This Agreement shall be terminated upon the completion of all tenants herein specified or 180 days from date of ratification whichever comes first. A request for infrastructure reimbursement, for a qualified unit produced within the terms of this agreement, received after the Termination Date of this agreement will not eligible for payment.

#### L. Notice.

All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: City Attorney, 200 E. Broadway, Hobbs, NM 88240; to Developer ATTN and Lemke Development Inc., 4008 N. Grimes Street, Hobbs, NM 88240 and to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.

#### M. <u>Entire Agreement.</u>

The foregoing constitutes the entire agreement between the parties hereto and may be modified only in writing by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

City of Hobbs	Developer
By: Sam D. Cobb, Mayor	Ву
ATTEST:	APPROVED AS TO FORM:
JAN FLETCHER, City Clerk	Efren Cortez, City Attorney



### CITY OF HOBBS COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 1, 2019

SUBJECT: CONSIDERATION TO APPROVE A DEVELOPMENT AGREEMENT		
WITH ABS HOMES CONCERNING THE DEVELOPMENT OF MARKET RATE		
SINGLE-FAMILY HOUSING.	•	
DEPT. OF ORIGIN: Planning Division DATE SUBMITTED: March 25, 2019 SUBMITTED BY: Kevin Robinson – Planning Department		
<b>Summary</b> : ABS Homes has requested a Development Agreement concerning the development of single-family housing units located within the municipal boundaries. The developer proposes to produce market rate single-family units and is requesting infrastructure incentives of \$100,000.00.		
Fiscal Impact:	Reviewed By:	
: c	Finance Department	
A budget reclassification of \$100,000.00 would need to be made from the multi-family budget line (010100-44901-162) to the single family budget line of 010100-44901-00170. Since there is no cash budget impact (due to re-class), the reclassification would need to be ratified in the final Bar for fiscal year 2019.		
Attachments: Developers Request a	nd Development Agreement.	
	1	
Legal Review:	Approved As To Form:  City Attorney	
Recommendation:		
Commission considers approval / denial of the attached Development Agreement.		
Approved For Submittal By:	CITY CLERK'S USE ONLY COMMISSION ACTION TAKEN	
Keen thewson		
Department Director	Resolution No Continued To: Ordinance No Referred To:	
	Approved Denied	
	Other File No	
City Manager		

#### CITY OF HOBBS

RESOLUTION NO.	6782
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A RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT WITH ABS HOMES CONCERNING THE DEVELOPMENT OF MARKET RATE SINGLE-FAMILY.

WHEREAS, the City of Hobbs is proposing to enter into a Development Agreement with ABS Homes concerning the development of market rate single-family housing; and

WHEREAS, the aforementioned Development Agreement allows for an incentive of reimbursement of public infrastructure for this type of development, said agreement being in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

- 1. The City of Hobbs hereby approves the Development Agreement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and\or his designee, is hereby authorized to execute the Agreement.
- 2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 1st day of April, 2019.

ATTEST:	Sam D. Cobb, Mayor	•
Jan Fletcher, City Clerk		

#### MARKET RATE SINGLE FAMILY DEVELOPMENT AGREEMENT

THIS AGREEMENT is entered into on this <u>1st</u> day of <u>April</u> 2019 by and between the City Of Hobbs, New Mexico, a municipal corporation (hereinafter "City"); and <u>ABS Homes</u>, <u>1515 W. Calle Sur Ste 116</u>, <u>Hobbs, NM 88240</u>, (hereinafter "Developer") for the purpose of delivering Housing Developer Services to be provided to the City.

#### **RECITALS:**

- \*\* The City requires to contract with a Market Rate Single Family Development Company to deliver Single Family Market Rate Housing to the Citizens of Hobbs, New Mexico.
- \*\* Developer has submitted a proposal to the City to deliver the required Market Rate Single Family Housing, to be produced within 180 days of the date of this agreement, within the Municipal Boundaries.
- \*\* Any outstanding Development Agreements between the Developer and the City of Hobbs concerning the production of Market Rate Single Family Housing shall become null and void upon the ratification of this agreement herewith.

NOW, THEREFORE, the City of Hobbs and Developer do hereby agree as follows:

#### A. Work To Be Performed.

- 1. The Developer shall furnish to the City its Professional Housing Developer Services for certain work regarding the Market Rate Single Family Housing. All single family structures completed under this agreement shall be located within the municipal boundaries and shall have received a certificate of occupancy after the date of this agreement.
- 2. Developer shall furnish to City its professional Housing Developer Services as provided by this Agreement. The specific duties include the production and delivering to the public Market Rate Single Family Housing Units in Hobbs. Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging or bartering habitation privileges to the property for a period of no less than 30 days at a time.
- 3. Specific activities required are to develop privately owned real property in the City including designing, building and transferring to the public individual market rate single family housing units. The City's subsidy may include any or all of the following funding assistance from the City:

Incentives are available for installed *public municipal infrastructure* only, providing compliance with:

- a. Incentive not to exceed per square footage basis:
  - i. \$10.00 per sq. ft. north of Sanger
  - ii. \$20.00 per sq. ft. south of Sanger
  - iii. Calculation based on living area only
- b. Incentive not to exceed per unit basis:
  - i. \$10,000.00 per single family unit
  - ii. \$5,000.00 per multi-family unit

- c. Incentive not to exceed fair share per linear foot of infrastructure basis:
  - i. \$180.00 per lineal front footage of complete public infrastructure installed, and further broken down as follows:
    - 1. Water (\$25 / If):
      - a. Twenty Five (\$25) per equivalent front foot of lot to which water service is provided (8" minimum service single family & 10" minimum service for multi-family);
    - 2. Sewer (\$35 / If):
      - a. Thirty Five (\$35) per equivalent front foot of lot to which sewer service is provided (8" minimum service single family & 10" minimum service for multi-family);
    - 3. Street (\$90/ If):
      - Ninety (\$90) per equivalent front foot of lot to which street is provided (built to Minor Residential standards as promulgated within the City of Hobbs Major Thoroughfare Plan);
    - 4. Sidewalk:
      - a. Thirty (\$30) per equivalent front foot of lot to which sidewalk (includes driveway with ADA accessible path) is provided;

Based on quantities of required publicly owned infrastructure installed supporting the project, the City Engineer shall determine if the value of the infrastructure is adequate as an equal exchange of value for the amount of City subsidy contributed to the market rate single family housing unit. The City Engineer shall resolve any issues concerning value or extent of infrastructure and amount of square footage of constructed housing units. Specifically, the City Engineer will determine the value or unit costs of the publicly owned infrastructure according to any City of Hobbs Annual Pavement/Concrete/Utility Contracts or public infrastructure projects and estimates.

#### B. Payment For Services.

- 1) The City shall pay for said services at the rates agreed to and as specified above in the Infrastructure details, as shown herein. Payment will not be made by the City for any unit until a certificate of occupancy is issued, based on this Agreement.
- 2) The total compensation to be paid to the Developer during the term of this Agreement shall not exceed One Hundred Thousand Dollars (\$100,000.00), unless the Agreement is amended by the City Commission.
- 3) City subsidy shall be paid when each individual single family unit is complete and certificate of occupancy is issued, provided the certificate of occupancy for the unit is issued after date of this agreement. Payment will be made within fifteen (15) days following a written request from the Developer and upon City inspection of project completion.
- 4) Produced Units receiving an infrastructure incentive reimbursement shall not now or in the future be utilized in a pecuniary manner by renting, leasing, exchanging or bartering habitation privileges to the property for a period of no less than 30 days at a time. Such usage either now or in the future, for a period not to exceed 10 years from date of issuance of a C.O.,

shall require Developer to return any incentive funds received for any unit thus utilized, upon demand by the City. Developer shall record a "Declaration of Restrictive Covenants", attached hereto as Exhibit 2, to restrict such usage and to notify parties involved in future conveyances.

#### C. Construction Requirements.

Construction shall be of energy-efficient design per New Mexico Energy Conservation Code 2009, utilizing either stucco or brick on the exterior of all buildings.

#### D. Assignment of Agreement.

This Section refers to assignability of this Agreement, and not to assignability of the Project to be developed for housing. Developer shall not assign or transfer any interest in this Agreement. Except that Developer is permitted, upon City approval, to assign its interest to a Partnership or Corporation in which the Developer is the principal party or to an affiliated company, working with the Developer on the Project. Subject to the foregoing provision, this Agreement shall inure to the benefit of and be binding upon the parties to this Agreement and their respective successors and assigns; provided that upon any assignment of this Agreement by either party, the other party shall not be released from any obligation under, or liability accruing pursuant to this Agreement. Consent shall not unreasonably be withheld by either party.

#### E. Insurance Requirements and Hold Harmless Provision.

- 1. Developer agrees to obtain and maintain appropriate insurance during the course of the development of market rate single family housing with the City of Hobbs, as follows, and shall indemnify and hold harmless City, its employees, agents, officers and officials from any and all claims, losses, causes of action, and/or liabilities resulting from the conduct, negligence, errors or omissions of Developer or any employee or agent of Developer while engaged in performing the services called for herein.
- 2. The Developer shall maintain insurance coverage for General Liability, Automobile Liability, Errors and Omissions Insurance, and Workers' Compensation, subject to review and approval of the City Attorney.

#### F. Governing Law and Provisions.

- 1. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.
- 2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement, including the expenses of in house counsel.

#### G. Final Payment and Release of Claims.

1. Developer, upon final payment of all amounts due under this Agreement, releases the City and its officers and employees from all liabilities, claims and obligations whatsoever arising

from or under this Agreement.

2. City, upon Developer's final completion of all work items and covenants required of the Developer under this Agreement, shall release the Developer from all liabilities, claims and obligations whatsoever arising from or under this Agreement, on the day that is ten (10) years following the date of the City's issuance of a final certificate of occupancy on the Project.

#### H. Amendments.

This Agreement shall not be altered, changed, or amended except by written instrument approved and executed by both parties hereto.

#### I. Breach.

- 1. The following events constitute a breach of this Agreement by Developer:
  - a) Developer's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.
- 2. The following events constitute a breach of this Agreement by City:
  - a) City's failure to perform or comply with any of the terms, conditions or provisions of this Agreement, including making timely and appropriate payments to the Developer.

#### J. Remedies Upon Breach.

- 1. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.
- 2. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.

#### K. <u>Termination</u>.

This Agreement shall be terminated upon the completion of all tenants herein specified or 180 days from date of ratification whichever comes first. A request for infrastructure reimbursement, for a qualified unit produced within the terms of this agreement, received after the Termination Date of this agreement will not eligible for payment.

#### L. Notice.

All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: City Attorney, 200 E. Broadway, Hobbs, NM 88240; to Developer ATTN and <u>ABS Homes, 1515 W. Calle Sur Ste 116, Hobbs, NM 88240</u> and to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.

### M. <u>Entire Agreement.</u>

The foregoing constitutes the entire agreement between the parties hereto and may be modified only in writing by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written above.

City of Hobbs	Developer
By: Sam D. Cobb, Mayor	By: Mud Knard
ATTEST:	APPROVED AS TO FORM:
JAN FLETCHER, City Clerk	Efren Cortez, City Attorney

#### **Kevin Robinson**

From:

Olivia Stuard <olivia@absnm.com>

Sent:

Friday, March 22, 2019 10:03 AM

To:

Kevin Robinson

Subject:

EXTERNAL: RE: Development Agreement

Kevin,

Heather did not realize that Leon normally turns these in when we are using his DA. Do we need to send over to him for signature and have him submit them to you?

Also since we are using his first 4 and I only have 1 left, can I please get on the agenda for the next available commission meeting to request a new development agreement?

Olívía Stuard ABS Homes 4915 W Steel Dríver Rd, Hobbs 575-492-0575 Hobbshomebuílder.com

From: Heather . < heather@absnm.com > Sent: Friday, March 22, 2019 8:34 AM

To: krobinson@hobbsnm.org

Cc: Olivia Stuard < <u>olivia@absnm.com</u>> Subject: Development Agreement

Mr. Robinson

Please see the attached letter and Certificates of Occupancy for reimbursement per the development agreement with ABS Homes

Thank You,

Heather Willard ABS Homes

# Hobbs.

## CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 1, 2019

SUBJECT: CONSIDERATION TO APPROVE AN ENCROACHMENT AGREEMENT AND EASEMENT WITH STONE RIDGE PROPERTY LLC, CONCERNING ENCROACHMENTS WITHIN THE FOWLER STREET PUBLIC RIGHT-OF-WAY.

DEPT. OF ORIGIN: Planning Division DATE SUBMITTED: March 25, 2019

SUBMITTED BY: Kevin Robinson – Planning Department

Summary: Stone Ridge Property LLC, the Owner of a multi-family housing complex located at 3500 N. Fowler is requesting an Encroachment Agreement and Easement for certain appurtenances belonging to the property located within the Fowler right of way. Included in the appurtenances are the property's western fence, encroaching 1.65 feet on average, a light pole, encroaching 0.7 feet and a monument sign encroaching 5.3 feet. The City Commission has the authority to allow the placement of private property upon public property and in the past has done so utilizing encroachment agreements. The encroachment agreement requires the property owner to be fiscally responsible for the maintenance, and possible removal, of their asset occupying public property. Additionally, the encroachment agreement has an indemnification clause in favor of the City and allows either party to terminate the agreement without cause. The City of Hobbs Planning Board recommended approval of the Agreement and Easement at the regular meeting held on March 19, 2019 by a vote of 6 to 0.

clause in favor of the City and allows e	either party to terminate the agreement without cause. The City opproval of the Agreement and Easement at the regular meeting held
Fiscal Impact:	Reviewed By:
The encroachment agreement and eas budget associated with the existing encro	Finance Department sement as written seeks to eliminate any negative impact to the oachments.
Attachments: Resolution, Encroach	ment Agreement, Easement and Map.
Legal Review:	Approved As To Form:  City Attorney
Recommendation:	· s
Commission to consider approval / denia Agreement and Easement.	al of the attached Resolution approving an Encroachment
Approved For Submittal By:	CITY CLERK'S USE ONLY COMMISSION ACTION TAKEN
Department Director  City Manager	Resolution No Continued To: Ordinance No Referred To: Approved Denied Other File No

A RESOLUTION TO APPROVE AN AN ENCROACHMENT AGREEMENT AND EASEMENT WITH STONE RIDGE PROPERTY LLC, CONCERNING ENCROACHMENTS WITHIN THE FOWLER STREET PUBLIC RIGHT-OF-WAY.

WHEREAS, the City of Hobbs is proposing to enter into a Encroachment Agreement with Stone Ridge Property LLC and issue an Easement concerning encroachments within the Fowler Street Public right-of-way; and

WHEREAS, the aforementioned Encroachment Agreement requires Stone Ridge Property LLC to be fiscally responsible for the maintenance and possible removal of their property located upon the public right-of-way, said agreement being in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

- 1. The City of Hobbs hereby approves the Encroachment Agreement and Easement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and\or his designee, is hereby authorized to execute the Agreement.
- 2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 1st day of April, 2019.

ATTEST:	Sam D. Cobb, Mayor	
Jan Fletcher, City Clerk		

#### **ENCROACHMENT AGREEMENT**

THIS ENCROACHMENT AGREEMENT (hereinafter "Agreement"), entered into this <a href="1st\_" day of April" ,2019, between Stone Ridge Property LLC, an Oregon limited liability company, 17688 Upper Cherry Ln., Lake Oswego, OR 97035, (hereinafter "Property Owner") and the City of Hobbs, New Mexico, a New Mexico Municipal Corporation (hereinafter "City").

#### **RECITALS:**

WHEREAS, Property Owner is the owner of certain real property at 3500 North Fowler Street in Hobbs;

WHEREAS, the parties recognize that the Property Owner has constructed Improvements benefiting the property described in Exhibit A which encroach into the Public's street right- of-way on Fowler Street, said Improvements specifically being a fence, light pole and monument sign.

NOW, THEREFORE, in consideration of the following covenants, promises, and other considerations, the parties agree as follows;

- 1. Property Owner has constructed Improvements which encroach upon the right-of-way designated as Fowler Street. The Improvements are more particularly described in Exhibit A.
- 2. The City agrees to permit the encroachment of the Improvements at the location described in Exhibit A within the right-of-way, and approve the Encroachment Easement (Exhibit B) attached hereto, provided the Property Owner complies with the terms of this Agreement.
- 3. <u>City Use of Public's Property and City Liability:</u> The City has the right to enter upon the Public's Property at any time and perform whatever maintenance, inspection, repair, modification or reconstruction it deems appropriate without liability to the Property Owner.
- 4. <u>Property Owner's Responsibility for Improvements</u>: The Property Owner will be solely responsible for maintaining, repairing and reconstruction of the Improvements, as deemed necessary either by the Property Owner or the City. The Property Owner will be responsible for paying all related costs. The Property Owner agrees to not permit the Improvements to become or constitute a hazard to the public health or safety, and to keep the Improvements properly maintained. Property Owner further agrees not to interfere with the Public's use of the Public's Property, and to comply with all applicable laws, ordinances and regulations. Property Owner agrees that no addition or extension to the Improvements will be constructed, without the written consent of the City.
- 5. Removal or Relocation of Improvements: At some time in the future, the City may require the Improvements to be removed or relocated from Public's Property. Such relocation would occur at such time that the street is required to be reconstructed or widened, as deemed necessary by the City to insure proper and efficient street Improvements; or for utility Improvements deemed necessary by the City.
- 6. <u>Financial Responsibility for Removal and Relocation</u>: If and when the Improvements are required to be relocated, financial responsibility for removal and relocation of the Improvements will be the sole responsibility of the Property Owner to relocate the Improvements from the Public's right-of-way property.
- 7. <u>Condemnation of Improvements</u>: If Property Owner allows or permits the Improvements to become deteriorated or to become a threat to the public health, safety and welfare; then City may institute condemnation proceedings to remove Property Owner's Improvements from Public's Property. If any parts of the Property Owner's Improvements are ever condemned by the City, the Property Owner will forego all claims to compensation for any portion of Property Owner's structure which encroaches on Public Property.
- 8. <u>Notice</u>: For purposes of giving formal written notice to the Property Owner, Property Owner's address shall be the address of record for ownership of property, as listed in the official records of the County Clerk's Office for Lea County, New Mexico. Notice may be given to the Property Owner either in person or by mailing

the notice by certified, return receipt U.S. mail, postage paid. Notice will be considered to have been received by the Property Owner, when the return receipt mail card is received by the City.

- 9. <u>Indemnification</u>: The Property Owner covenant and agree that they will indemnify and save the City harmless from any and all liability, damage, expense, cause of action, suits, claims or judgments arising from injury to person or death or damage to property on or off the premises, arising or resulting from Property Owner's actions, usage and property located on the City right-of-way property. The indemnification required hereunder shall not be limited as a result of the specifications of any applicable insurance coverage. Nothing herein is intended to impair any right or immunity under the laws of the State of New Mexico.
- 10. <u>Term</u>: This Agreement may be terminated in writing at any time by the Property Owner or by the City, without cause. Termination by either party shall be effective ninety (90) days after mailing by a party of written notice of termination to the other party.
- 11. <u>Binding on Property Owner's Property</u>: The obligations of the Property Owner set forth herein shall be binding upon the Property Owner, his/her heirs, assigns and successors and on Property Owner's Property, and constitute covenants running with the Property until released by the City.
- 12. <u>Entire Agreement</u>: This Agreement contains the entire agreement of the parties and supersedes any and all other agreements or understandings, oral or written, whether previous to the execution hereof or contemporaneous herewith.
- 13. <u>Changes to Agreement</u>: Changes to this Agreement are not binding unless made in writing and signed by both parties.
- 14. <u>Construction and Severability</u>: If any part of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement will remain valid and enforceable if the remainder is reasonably capable of completion.
- 15. <u>Extent of Agreement</u>: Property Owner understands and agrees that the Property Owner is solely responsible for ascertaining whether Property Owner's Improvements encroach upon the property or facilities of any other entity and that by entering into this Agreement, the City makes no representations or warranties that the City's property is the only property affected by the encroachment.
- 16. <u>Governing Law and Provisions</u>: This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.
- 17. <u>Attorney's Fees and Costs</u>: In the event this matter is litigated the Court shall award reasonable attorney fees to the prevailing party, notwithstanding in-house counsel represents a party.

Done and approved on the date first written above	•		
THE CITY OF HOBBS	PROPERTY OWNER		
Mayor Sam D. Cobb	Stone Ridge Property LLC, an Oregon limited liability company		
	By: David C. McCulloch		
	Its: Managing Member		
ATTEST:	APPROVED AS TO FORM:		
Jan Fletcher, City Clerk	Efren Cortez, City Attorney		
STATE OF NEW MEXICO ) (SS.			
COUNTY OF LEA )			
the City of Hobbs, a New Mexico Municipal Corporation that he is the duly elected Mayor and signing officer of the said Municipal Corporation, and Sam D. Cobb acknownsame as his free act and deed and on behalf of the response.	·		
and year first written above.	hand and affixed my official seal in the County and State aforesaid		
My Commission Expires:	Notary Public		
STATE OF NEW MEXICO ) (SS.			
COUNTY OF LEA )			
The foregoing was acknowledged before me this day of, 2012 by, as of the Stone Ridge Property LLC, an Oregon limited liability company, to me personally known, who being by me duly sworn did say that he is the duly authorized of the corporation, and that said instrument was signed on behalf of said corporation, and acknowledged said instrument, and acknowledged that he\she executed the same as his\her free act and deed and on behalf of the respective Corporation.			
In Testimony Whereof, I have hereunto set my and year first written above.	hand and affixed my official seal in the County and State aforesaid		
	Notary Public		
My Commission Expires:			

#### **ENCROACHMENT EASEMENT**

THIS GRANT OF EASEMENT, entered into on this <u>1st</u> day of <u>April</u>, 2019 is granted by the City of Hobbs, a New Mexico Municipal Corporation, ("Grantor") to Stone Ridge Property LLC, an Oregon limited liability company ("Grantee").

Now therefore, for valuable considerations, Grantor grants to Grantee a restricted encroachment easement to allow the continued emplacement of private structures within the Fowler Street right-of-way in Section 22, Township 18 South, Range 38 East, N.M.P.M., Lea County, New Mexico, and as shown on the map attached hereto as Exhibit "A":

#### **SEE EXHIBIT "A"**

My Commission Expires: \_\_

This easement is granted to Grantee with the restriction that the sole purpose of the easement shall be to allow the continued emplacement of private infrastructures. Grantee shall not use the easement area for any purpose other than for the emplaced structures. In exchange for the grant of easement, Grantee agrees to use the easement property in a workmanlike manner.

Removal or Relocation of Improvement: At some time in the future, the City may require the Improvement to be removed or relocated from Public's Property. Such relocation would occur at such time that the street is required to be reconstructed or widened, as deemed necessary by the City to insure proper and efficient street Improvements; or for utility improvements deemed necessary by the City. If and when the Improvement is required to be relocated in the future, financial responsibility for removal and relocation of the Improvement will be the sole responsibility of the Property Owner to relocate the Improvement from the Public's right-of-way property.

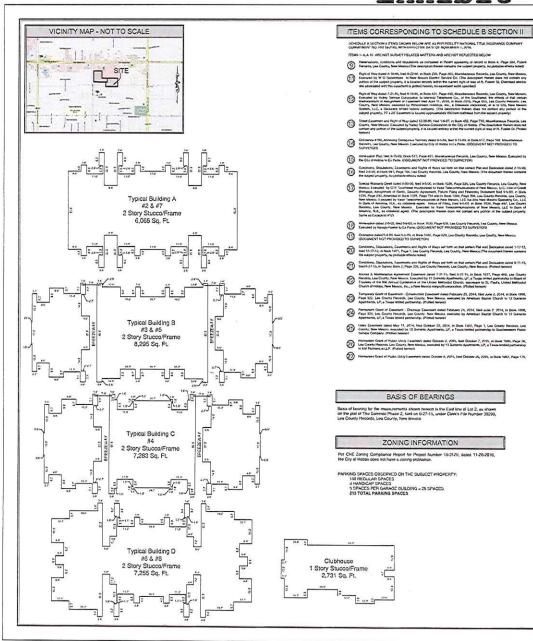
Grantee, its successors and/or assigns shall have the grant of easement for the existing private infrastructures, see Exhibit "A", within the Fowler Street right-of-way as long as it is being used or is needed by Grantee, its successors or assigns. However, if the easement property described above is not used and maintained by Grantee, its successors or assigns, then the easement shall terminate and the Grantor shall be entitled to file a Certificate of Abandonment with the County Clerk.

IN WITNESS WHEREOF, the Grantor sets his\her hand and seal on the date first written above.

#### **GRANTOR -- CITY OF HOBBS**

	By	AM D. COBB, MA	YOR		
STATE OF NEW MEXICO	)				•
COUNTY OF LEA	( SS. )				
as Mayor, of the City of H elected Mayor and signing Sam D. Cobb acknowledge and on behalf of the City.	obbs, to me pofficer of the ed said instruitereof, I have be	personally know City of Hobbs, an ment, and acknow	n, who being b nd that said inst wledged that h	by me duly swo trument was sign e executed the s	, 2019, by Sam D. Cobb, rn did say that he is the duly ned on behalf of said City, and same as his free act and deed seal in the County and State
			N	lotary Public	<del></del>

# Exhibit "A"



#### MISCELLANEOUS NOTES

- UNDERGROUND UTILITIES SHOWN ON THIS SURVEY ARE BASIED ON ABOVE MARKINGS AND PLANS AVAILABLE TO THE SURVEYOR, UNDERGROUND UTILITIES THAT AHE NOT SHOWN HEREON MAY DOST.
- CONALUS STATEMENTS MAID IN THE COURTINGATION, AND OTHER REPERINCES ANALYSTATION HATELINGS HATELINGS HATELINGS TO PROPERTY REPRESENCES.

  STRUCTURES, BURDINGS, PARTY WALLS, PARRING, EASEMENTS, ENVIRONMENTS, AND ENVIRONMENTS,
- NO VISIBLE EVIDENCE OF GRAVE SITES, BURIAL GROUNDS OR CEMETERIES ON SUBJECT PROPERTY.
- THE SUBJECT PROPERTY HAD DIRECT ACCESS TO AND IS CONTIQUOUS WITH N. FOWLER STREET, DEING A DEDICATED PUDJES STREET OR HIGHWAY WITH NO GAPS, GOHED OR OVERLAPS, OWNED AND MAINTAINED BY CITY OF HOUSE, NEW MEXICO.
- NO OBSERVABLE EVIDENCE OF EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS WITHIN RECENT MONTHS.
- NO OBSERVED EVIDENCE OF SUBSTANTIAL AREAS OF REFUSE.
- THE PARCELS CONTAINED IN THE LEGAL DESCRIPTION ARE CONTIGUOUS WITHOUT ANY GAPS, GONES OR OVERLAPS.
- NO APPARENT CHANGES IN STREET RIGHT OF WAY LINES EITHER COMPLETED OR PROPOSED, AND AVAILABLE FROM THE CONTROLLING JARIEDICTION, NO OBJERNABLE EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPARK!
- L MATTHEW C. PRECIACIO, NEW MERICO PROFESSIONE, LAND SURVEYOR RD. JEWY, THE CRICAND UPON INVESTIGATION OF THE PROFESSIONE, LAND SURVEYOR RD. JEWY, THE CRICAND UPON INVESTIGATION OF THE PROFESSION OF THE PROFESS
- PER TABLE A ITEM No. 104, NO PARTY WALLS WERE OSSERVED DURING THE FIELD
- PER TABLE A ITEM No. 11, UTILITIES SHOWN HEREON ARE BASED ON ABOVE GROUND EVIDENCE OBSERVED DURING THE FIELD WORK, BIT MARKINGS PROVIDED UNDER TEXALT NUMBER INJULITIONS, AND CITY OF HOSDIS ASSISTED HAND.
- PER TABLE A ITEM No. 16, NO WETLAND MARKINGS WERE DESERVED DURING THE
- PER TABLE A ITEM No. 19, NO OFFSITE EASEMENTS AFFECTING THE PROPERTY WEEKNOWN OR PROVIDED TO THE SURVEYOR.

#### SIGNIFICANT OBSERVATIONS

Fence appears to encroach into right of way

Light pole appears to encreach into right of wa

Sign appears to encroach into right of way

Duilding appears to encroach into easement

#### FLOOD NOTE

FLOOD NOTE: BASED ON MAPS PREPARED BY THE FEDERAL EMERGENCY 

#### PROPERTY ADDRESS

(OBSERVED DURING FIELDWORK)

#### SURVEYED BY



Kneeland Geographics

Kneeland Geographics

#### COPYRIGHT 2018

#### RECORD DESCRIPTION

HECOND DESCRIPTION PROVIDED IN FIDELITY NATIONAL TITLE INSURANCE COMPANY COMMITMENT NO PATTR-2169

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fract Two I tract of land located in the NE 1/4 of Section 22, T180, R385, N.M.P.M., City of Hobbs, Lea County, New Mesoco and

All and all and sociated in the IRC like of Section 22, THSI, RIBEC, NAMP Mr., City of Hobbs, Law Carby, New Mexico and belong man protection due distinct.

Commence of at a board 3" trains and painting like individual control of the commence of the comm

THE ABOVE DESCRIPTION DESCRIBES THE SAME PROPERTY AS SET FORTH IN FIDELITY NATIONAL TITLE INSURANCE COMPANY COMMITMENT NO. FNT16-2169 BEARING AN EFFECTIVE DATE OF NOVEMBER 1, 2018.

#### INDEXING INFORMATION FOR COUNTY CLERK

13 SORRENTO APARTMENTS, LP, A TEXAS LIMITED PARTNERSHIP

WITHIN THE NE 1/4 OF SECTION 22, TOWNSHIP 18 SOUTH, RANGE 38 EAST, N.M.P.M., LEA COUNTY, NEW MEXICO

#### ALTA/NSPS LAND TITLE SURVEY

Sorrento Apartments

#### Surveyor's Certification

To: DBDK Venture I LP and to each of their successors and/or assigns; Elliott & Waldron Title & Abstract Company, Inc.; Blone Ridge Property LLC; Fidelity National Title Insurance Company, and to each of their successors and/or assigns; and Bock and Clark Company in.

This is to certify that this map or jobs and the survey on which it is based were reade in accordance with the 2014 Minimum Standard Detail Requirements for ALTA/ASPS Land Title Surveys, jointly established and adopted by ALTA and NIPS, and includes here 1, 2, 3, 4, 6, 6/7, 76/7, 76, 19, 10(4), 10(4), 11, 12, 13, 14, 16, 17, 16, 19 and 20 of Table A thereof. The field work was completed or December 14, 2014 and 19

# Mailinew C. Roseland Professional Land Surveyor No. 23787 In the State of New Maxico Dato of Plat or Map: 12-17-18 Date of Revision: 12-17-18 Date of Revision: 10-10-19 Date of Revision: 01-15-19

Book & Clark NSN Project No. 201806445-

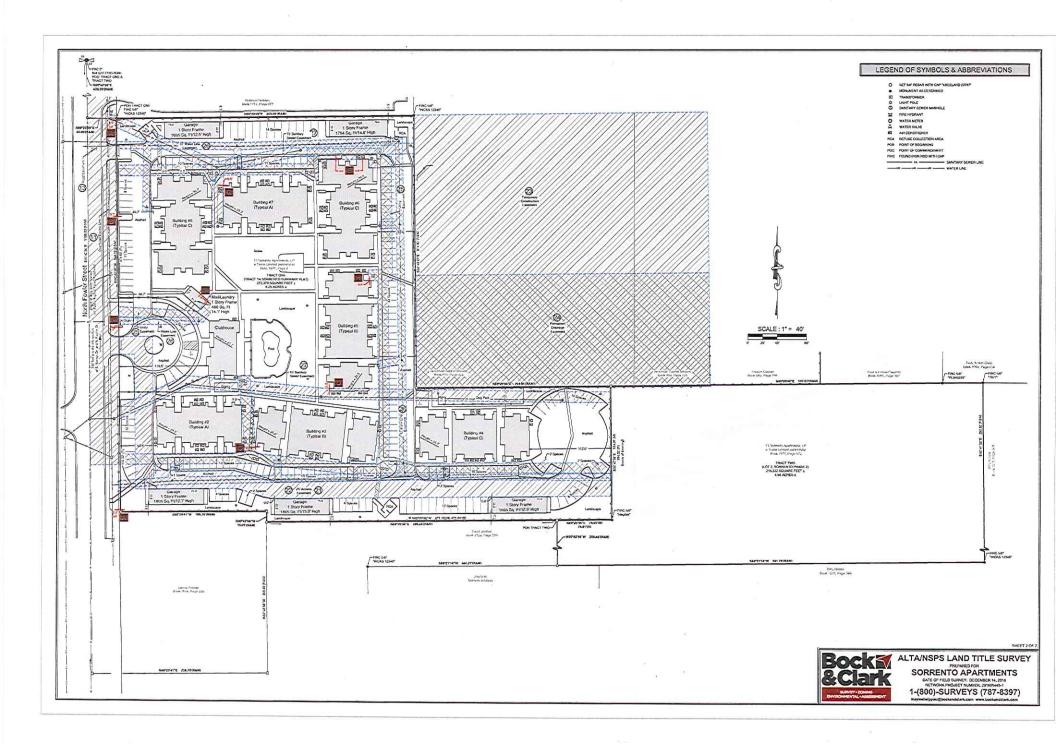
Kneeland Geographics, PLLC 4, E. Palo Verde Ct Hobbs, NN 85242 Phone: 576-973-6812 Email: minneeland@nmourveyi

SHEET 1 OF 2



#### **National Coordinators** (800)-SURVEYS (787-8397)

Bock & Clark Corporation 3550 W. Market Street, Suite 200, Akron, Ohio 44333 maywehelpyou@bockandclark.com www.bockandclark.com





COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 1, 2019

SUBJECT: CONSIDERATION TO APPROVE A DEVELOPMENT AGREEMENT BETWEEN SUERTE LAND GROUP, LLC, AND THE CITY OF HOBBS CONCERNING THE PROJECTION OF SUERTE DRIVE SOUTH OF THE EXISTING TERMINUS A DISTANCE OF +/- 1,500 FEET.

DEPT. OF ORIGIN: Planning Department DATE SUBMITTED: March 29, 2019

SUBMITTED BY: Kevin Robinson – Planning Department

Summary: The City of Hobbs is proposing to enter into a Development Agreement with Suerte Land Group, LLC, concerning the development of Suerte Drive south of the existing terminus a distance of +/- 1,500 feet. The subdivision of property, per MC Title 16, requires that all public infrastructures either be in place or surety given to the City that the cost for the same will be borne by the Subdivider prior to acceptance of the subdivision. The development agreement, concerning the development of public infrastructures of a designated Minor Collector, attached hereto and made part of this Resolution requires the Developer to construct all of the required public infrastructures from the existing terminus to the southern boundary of the Tract proposed to be created and convey to the public surface and sub-surface easements for the future projection of Suerte Drive to Developers south property line and the east west connection of Smith Road projection. After receipt of the Engineer of Records Certification Letter and a fully compliant Subdivision Plat, reimburse the fair share costs of the installed public infrastructures not adjacent to the Developers property; being 50% of the approved Engineer of Records certified invoices or \$350,000.00 whichever is less, providing such reimbursement occurs within 365 days of ratification of this agreement. The City of Hobbs Planning Board recommended approval of the Development Agreement at the regular meeting held on March 19, 2019 by a vote of 6 to 0.

	g Such reimbursement occurs within 365 days of ratification of this g Board recommended approval of the Development Agreement at 2019 by a vote of 6 to 0.
Fiscal Impact:	Reviewed By:
Unencumbered: \$316,17	4-44901-00073 (JT UIL Extension)
	would need to be made from budget line #44-4044-44901-00200 to Since there is no cash budget impact (due to re-class), the lin the final Bar for fiscal year 2019.
Attachments: Development Agreemen	at and attachments.
Legal Review:	Approved As To Form: City Attorney
Recommendation:	
Staff recommends consideration of appr	oval of the Development Agreement.
Approved For Submittal By:	CITY CLERK'S USE ONLY COMMISSION ACTION TAKEN
Department Director	Resolution No. Continued To:

#### RESOLUTION NO. 6784

A RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT BETWEEN SUERTE LAND GROUP, LLC, AND THE CITY OF HOBBS CONCERNING THE PROJECTION OF SUERTE DRIVE SOUTH OF THE EXISTING TERMINUS A DISTANCE OF +/- 1,500 FEET.

WHEREAS, the City of Hobbs is proposing to enter into a Development Agreement with Suerte Land Group, LLC, concerning the projection of Suerte Drive, a designated Minor Collector; and

WHEREAS, the aforementioned Development Agreement requires the Developer to construct all of the required public infrastructures from the existing terminus to the southern boundary of the Tract proposed to be created and convey to the public surface and sub-surface easements for the future projection of Suerte Drive to Developers south property line and the east west connection of Smith Road projection; and

WHEREAS, after receipt of the Engineer of Records Certification Letter and a fully compliant Subdivision Plat, reimburse the fair share costs of the installed public infrastructures not adjacent to the Developers property; being 50% of the approved Engineer of Records certified invoices or \$350,000.00 whichever is less, providing such reimbursement occurs within 365 days of ratification of this agreement, said agreement being in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

- 1. The City of Hobbs hereby approves the Development Agreement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and\or his designee, is hereby authorized to execute the Agreement.
- 2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 1st day of April, 2019.

ATTEST:	Sam D. Cobb, Mayor	•
Jan Fletcher, City Clerk		

#### SUERTE LAND GROUP, LLC DEVELOPEMNT GROUP

THIS AGREEMENT, made and entered into this 1stday of April 2019, between the City of Hobbs, New Mexico, a New Mexico Municipal Corporation, (hereafter called the "City"); and Suerte Land Group, LLC, a New Mexico limited liability company, P O Box 905, Hobbs, NM 88240 (hereafter called "Developer").

#### RECITALS:

WHEREAS, Developer desires to develop and convey a portion of an undivided parent parcel located Southwest of the intersection of Scenic Drive and Suerte Drive, within the City limits of the City of Hobbs; and

WHEREAS, the subdivision of property, per MC Title 16, requires that all public infrastructure either be in place or surety given to the City that the cost for the same will be borne by the Developer prior to acceptance of the subdivision; and

WHEREAS, Suerte Drive has been identified within the City of Hobbs Major Thoroughfare Plan as a Minor Collector and upon projection through the developers property certain portions will be adjacent to other properties not controlled by the developer there by denying the developer fair share benefit; and

WHEREAS, Developer has proposed to construct the projection of Suerte Drive to the southern boundary of the Tract proposed to be created, as well as dedicate to the public a surface and subsurface easement for the remainder of Suerte Drive to the Developers south property line and an east west surface and subsurface easement projecting Smith Lane intersecting with the Suerte Drive projection; and

WHEREAS, the projection of Suerte Drive, a designated Minor Collector, would serve the current transportation needs of the public and the proposed dedication of the aforementioned surface and subsurface easements would secure a location for the public's future transportation needs.

NOW, THEREFORE, in consideration of the above premises, the parties hereby agree as follows:

- 1. The Developer shall cause to be created a summary subdivision plat creating the proposed Tract having an eastern property line whose entirety is adjacent to the projection of Suerte Drive. Such summary plat so created shall also encumber an undivided remainder portion of the developer's holdings with a surface and subsurface public easement for the continued projection of Suerte Drive to the southern property line of the developer's holdings and the projection of Smith Lane easterly to intersect with Suerte Drive.
- 2. The Developer shall design or cause to be designed construction plans, using the services of a registered New Mexico Civil Engineer, for the projection of Suerte Drive south from the existing terminus to the southern property line of the Tract being created; plan set to include all municipal infrastructures; sewer, water and roadway improvements, as well as the Engineer of Record itemized Cost Estimate.
- 3. The Developer shall construct or cause to be constructed the required municipal infrastructure improvements, upon Municipal approval of Developer's Construction Plan set and an issuance from the Municipality of a Notice to Proceed. The Developer shall employ the services of a registered New Mexico Civil Engineer who shall certify the installation of the municipal infrastructure as to compliance with the plan set prior to municipal acceptance.
- 4. The City shall, after receipt of the Engineer of Records Certification Letter and a fully compliant Subdivision Plat, reimburse the fair share costs of the installed public infrastructures not adjacent to the Developers property; being 50% of the approved Engineer of Records certified invoices or \$350,000.00 whichever is less, providing such reimbursement occurs within 365 days of ratification of this agreement.
- 5. Responsibilities of the parties hereto are as follows:
  - A. The Developer shall:
    - 1) Pay for all costs for creating a summary subdivision plat, fully compliant with Municipal Code Title

#### DA Projection of Suerte Drive, Page 2.

16, said plat to include the surface and subsurface public easement for the continued projection of Suerte Drive to the southern property line of the developer's holdings and the projection of Smith Lane easterly to intersect with Suerte Drive.

- Install all public infrastructures within the projection of Suerte Drive to the southern property line of the proposed Tract to be created.
- 3) Submit an Engineer of Record Certification prior to municipal acceptance for all public infrastructures within the projection of Suerte Drive.

#### B. The City shall:

- 1) The City shall, after receipt of the Engineer of Records Certification Letter and a fully compliant Subdivision Plat, reimburse the fair share costs of the installed public infrastructures not adjacent to the Developers property; being 50% of the approved Engineer of Records certified invoices or \$350,000.00 whichever is less, providing such reimbursement occurs within 365 days of ratification of this agreement.
- 2) City will review and process construction plans in a forthright manner and with due diligence.
- 6. All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: Planning Department, 200 E. Broadway, Hobbs, NM 88240; to Developer Suerte Land Group, LLC, or to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.
- 7. This Agreement may be executed in one or more identical counterparts, and all counterparts so executed shall constitute one agreement which shall be binding on all of the parties.
- 8. Representations of City.
- A. City is a duly organized and validly existing municipal corporation under the laws of the State of New Mexico with full municipal power to enter into this Agreement and to carry out the terms, conditions and provisions hereof.
- B. City will continue review and processing of the development plans, and forthcoming building permit application in a forthright manner and with due diligence.
- 9. Representations of Developer.

To the best knowledge of Developer, there is no litigation, proceeding or governmental investigation either pending or threatened in any court, arbitration board or administrative agency against or relating to Developer to prevent or impede the consummation of this Agreement by Developer.

#### 10. BREACH

A. The following events constitute a breach of this Agreement by Developer:

Developer's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.

B. The following events constitute a breach of this Agreement by City:

#### DA Projection of Suerte Drive, Page 3.

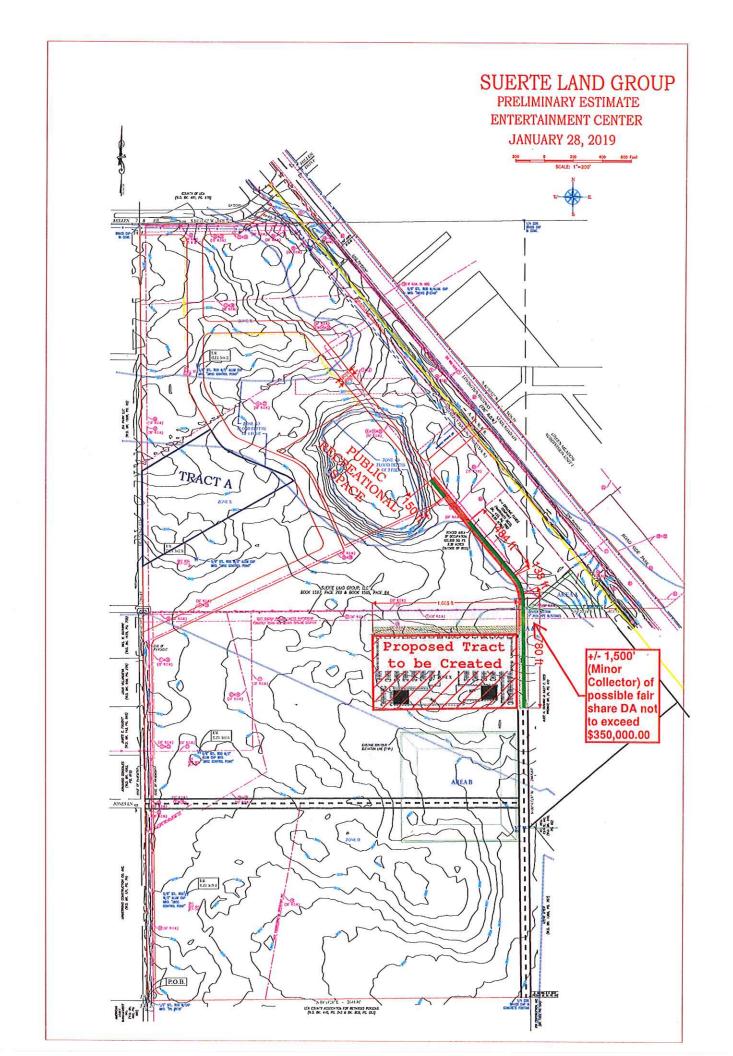
City's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.

#### 11. REMEDIES UPON BREACH.

- A. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.
- B. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.
- 12. GOVERNING LAWS. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.
- 13. TERMINATION. This Agreement shall be terminated upon the completion of all installation and construction defined herein or 365 days from ratification.
- 14. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among and between City and Developer and there are no other agreements or understandings, oral or otherwise, between the parties on the issues defined herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

CHA OF HORRS	DEVELOPER – Suerte Land Group
Sam D. Cobb - Mayor	BY:
• • • • • • • • • • • • • • • • • • •	Its:
ATTEST:	
Jan Fletcher, City Clerk	
APPROVED AS TO FORM:	
Efren Cortez, City Attorney	
Eiren Coriez, City Attorney	





COMMISSION STAFF SUMMARY FORM

MEETING DATE: April 1, 2019

SUBJECT: RESOLUTION TO APPROVE THE SUBDIVISION OF LOT 1 OF THE MCKINLEY-TABING SUBDIVISION AND AFFIRM A VARIANCE GRANTED BY THE CITY OF HOBBS PLANNING BOARD OF MUNICIPAL CODE 16.12.040(A) ALLOWING A SUBDIVISION OF PROPERTY LOCATED WITHIN THE EXTRATERRITORIAL JURISDICTION WITHOUT REQUIRED IMPROVEMENTS.

DEPT. OF ORIGIN: Planning Department DATE SUBMITTED: March 25, 2019

Kevin Robinson - Planning Department SUBMITTED BY:

Summary: The Preliminary & Final Plan for the Subdivision of Lot 1 of the McKinley-Tabing Subdivision is submitted by property owner Kyle Galvean. The proposed subdivision is located in Section 20. Township 19 South, and Range 39 East which is +/- 2 miles south of Stanolind adjacent to the state line. The property is accessed from a 1 mile long unimproved private road, PR 308Q, whose centerline has been projected by Gaines County from Texas CR 347 to the Texas New Mexico Border. The proposed subdivision encompasses +/- 160.23 acres and will contain 3 lots. The Planning Board reviewed this subdivision on March 19, 2019 and voted 6 to 0 to recommend approval with a variance from MC 16.12.040(A) allowing a subdivision without the required improvements.

Variances from Municipal Code Title 16 are allowed providing the finding that compliance will result in an extraordinary hardship as stated in MC 16.04.020(A) below:

A. Hardships. Where the Planning Board finds that extraordinary hardships may result from strict compliance with this title, it may vary the regulations contained in this title, so that substantial justice may be done and the public interest secured; provided that such variation will not have the effect of nullifying the intent and purpose of such regulations.

Options for the City Commission to consider are 1) Vote YES to Approve the Resolution and affirm the

Planning Boards variance decision; 2) Voldecision; or 3) Remand the variance issu		solution and rescind the Planning Boards variance of Hobbs Planning Board.			
Fiscal Impact:  Reviewed By:  Finance Department  This subdivision is located within the Extraterritorial Jurisdiction of the City of Hobbs, each structure will be served by domestic water wells and private sewer systems. Lea County would assume maintenance of the infrastructure dedicated upon their acceptance of the same.					
<b>Attachments:</b> Resolution, Draft Plan Lined Proposed Subdivision Plat.	ning Board packe	et, excerpts from Municipal Code Title 16, Red			
Legal Review:	=	Approved As To Form City Attorney			
Recommendation: Study the issues and render a decision of	n the information	presented.			
Approved For Submittal By:    Abuse   Department Director	Resolution No Ordinance No Approved				

File No. \_\_\_\_

Other

#### RESOLUTION NO. 6785

A RESOLUTION TO APPROVE THE SUBDIVISION OF LOT 1 OF THE MCKINLEY-TABING SUBDIVISION AND AFFIRM A VARIANCE GRANTED BY THE CITY OF HOBBS PLANNING BOARD OF MUNICIPAL CODE 16.12.040(A) ALLOWING A SUBDIVISION OF PROPERTY LOCATED WITHIN THE EXTRATERRITORIAL JURISDICTION WITHOUT REQUIRED IMPROVEMENTS.

WHEREAS, Kyle Galyean, property owner, did submit a subdivision for approval under the Alternate Summary Procedure MC 16.12; and

WHEREAS, upon review Staff notified the subdivider that the subdivision as submitted did not conform to MC Title 16, specifically MC 16.12.040(A) requiring all improvements to be in place prior to approval; and

WHEREAS, due to unusual circumstances that exist the subdivider chose to have the subdivision reviewed under the standard procedures as per MC 16.12.030(B); and

WHEREAS, the City of Hobbs Planning Board reviewed this subdivision on March 19, 2019 and voted 6 to 0 to recommend approval with a variance from MC 16.12.040(A) allowing a subdivision without the required improvements; and

WHEREAS, upon sufficient findings it has been determined that granting this variance from Municipal Code 16.12.040(A) does not "have the effect of nullifying the intent and purpose of such regulations".

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

A. The City of Hobbs hereby affirms a variance granted by the City Of Hobbs Planning Board of municipal code 16.12.040(a) allowing a subdivision of property located within the extraterritorial jurisdiction without required improvements.

B.	The	City	officials	and	staff	are	directed	to	do	any	and	all	acts
necessary to	carry	out t	he intent	of thi	s Res	olutio	on.						

PASSED, ADOPTED AND APPROVED this  $1^{st}$  day of  $\underline{April}$ , 2019.

ATTEST:	SAM D. COBB, Mayor
JAN FLETCHER, City Clerk	

There were no communications from citizens.

10) Review and Consider variance request for a proposed addition to an existing sign located at 408 W. Bender.

Mr. Robinson said this is an existing sign located at 408 W. Bender. He said historically if you work in an existing business and change the face for an existing business everything is good but if you modify then you are required to comply with the new rules. He said the existing sign exceeds the maximum square footage allowed. He said the proposal is to replace the top portion with a new sign that is 112 square feet. He said that is a 41 foot reduction in the total sign footage. He said it is currently at 303 sq. feet. Mr. Bob Auld said it will also meet the height restriction when replaced.

Mr. Kesner made a motion, seconded by Mr. Ramirez to approve the variance. The vote on the motion was 6-0 and the motion carried.

11) Review and Consider proposed ETJ subdivision located in Section 2, Township 19 South, Range 39 East, N.M.P.M., Lea County, New Mexico.

Mr. Robinson said this is an ETJ subdivision. He said the proposed subdivision as submitted to the Planning Department does not meet standard requirements. He said the developer has the right to appeal the Planning Departments decision and appear before the Board.

Mr. Robinson said this is under a claim of exemption under the county's rules and regulations. He said it will also need to comply with the municipals title 16. He said the dedication of surface and subsurface public easements which is an encumbrance of that property for the benefit of the public. He said additionally the infrastructure which in this case in the ETJ would be a roadway would make it compliant.

Mr. Robinson said one of the things that make this property unique is that it is on the New Mexico/Texas state line. He said there is not an access from a New Mexico improved roadway to the property. He said there is an improved Texas roadway and there is an easement from CR 347 to the Stateline. Mr. Ramirez asked if there were any utilities on the road? Mr. Kesner said there may be electrical and telephone.

Mr. Hicks asked if staff's suggestion was that they provide an easement along the edge of the property? Mr. Robinson said it is connectivity for an east/west road way coming off of the Texas roadway and it is on a section line. He said there are no New Mexico roads in this area. Mr. Kesner said the nearest road would either be Stanolind to the north or Nadine to the south. Mr. Robinson said those streets are on section lines. Mr. Kesner said without much connectivity he did not think the roadway to the north of tract 1 made any sense. He said he has reviewed this and has talked to the land owner. Mr. Robinson said there is an addressing issue and making sure there is adequate access for emergency services is the issue. He said that requires access from an all-weather surface to within 150 foot of a structure that is being built.

Mr. Hicks asked if there was an easement across the land to the north to get down to the second tract of land. Mr. Chad Wright said yes. Mr. Hicks said it is his opinion that if these people want to live out in the county and have access to that level of a road then he does not think they should change the environment they are in by requiring an all weather surface road. He said he does think for the protection of the future planning of Hobbs ETJ there should be a 60 foot easement on their plat. Mr. Wright said it is their intention to raise cattle out there and they do not plan on dividing their land. He said if they did they would have to come before the Board again anyway and could meet the required standards at that time. He said they do plan on making the road from north to south end on their land all weather standard as well.

Mr. Kesner said it is his understanding that the all weather surface road is going to run from the access point to the north all the way to at least tract 2. Mr. Wright said yes. He said the first road from the east is already done from the east and west. Mr. Robinson said that the road has to be within at least 150 foot of any proposed structure. Mr. Wright said they are going to bring the road all the way to the south border.

Mr. Sanderson made a motion, seconded by Mr. Ramirez to recommend approval to the City Commission of the proposed subdivision with a 60 foot easement on the east side of the parcel with an all weather private drive that will be installed from the access point to the east all the way through parcel two. Mr. Kesner said he does not think that east/west roadway is necessary. The vote on the motion was 6-0 and the motion carried.

5) Public Hearing to Review and Consider a Special Use Map Amendment to create a Recreational Vehicle Park (RVP) Planning District per MC 18.04, located at 1608 E. Main.

Mr. Hicks opened the public meeting up at 10:34 am. Mr. Robinson said this is a Special Use Map on E. Main. He said the adjacent property owners were notified and there were no phone calls or objections. Mr. Ramirez asked how many RV lots were proposed. Mr. Robinson said he thought about 3 or 4 with the possibility of expanding. Mr. Hicks asked if Main Street was improved? Mr. Robinson said yes. Mr. Hicks closed the public hearing at 10:40 am. Mr. Ingram made a motion, seconded by Mr. Sanderson to approve the Special Use Map Amendment. Mr. Kesner said that he feels like it needs to be screened where there are private residences. The vote on the motion was 6-0 and the motion carried.

- Review and Consider side yard setback variance request for a residential single family housing unit to be located on Lot #28 of Homestead Estates Subdivision, as submitted by Gold Creek Homes, property owner. This particular lot, Lot #28 of Homestead Estates Subdivision, is located in the northwest corner of Lincoln, a minor residential, and Orchid, a minor residential. The side yard setback at this location should be 10' from the property line; the proposed structure is requested to be located 9' from the property line requiring a 1' variance.
- 7) Review and Consider a landscape variance for a proposed Commercial Development to be located northwest of the intersection of Bender and Kingsley. On-site

# Excerpts from MC Title 16

#### 16.04.020 - Variances and modifications.

- A. Hardships. Where the Planning Board finds that extraordinary hardships may result from strict compliance with this title, it may vary the regulations contained in this title, so that substantial justice may be done and the public interest secured; provided that such variation will not have the effect of nullifying the intent and purpose of such regulations.
- B. Large Scale Developments. The standards and requirements of this title may be modified by the Planning Board in the case of a plan and program for a new town, complete community or neighborhood unit which, in the judgment of the Planning Board, provide adequate public spaces and improvements for the circulation, recreation, light, air and service needs of the tract when fully developed and populated, and which also provide such covenants or other legal provisions as will assure conformity to and achievement of the plan.
- C. Conditions in Granting. In granting variances and modifications, the Planning Board may require such conditions as will, in its judgment, assure substantially the objectives of the standards or requirements so varied or modified.

#### 16.08.050 - Final Plat—Generally.

- A. The final plat shall conform substantially to the preliminary plat as approved, and if desired by the subdivider, it may constitute only that portion of the approved preliminary plat which he or she proposes to record and develop at the time; provided, that such portions conform to all requirements of this title.
- B. Application for approval of the final plat shall be submitted in writing to the Planning Department at least ten (10) days prior to the meeting at which it is to be considered. All submittals for final plat approval shall include a Certification of Compliance from the Engineer of Record certifying that all municipal infrastructures are in place and has been installed as per plans and City of Hobbs Standards. Such certification shall be in a form acceptable to the City Engineer.
- C. A set of as-builts in printed and electronic format, as prescribed by the City Engineer, shall be prepared as specified in Section 16.08.050 and shall be submitted to the City Engineer concurrently with the application for final plat approval.
- D. The Planning Board shall approve or disapprove the final plat within thirty-five (35) days after final submission thereof and thereafter forward to the City Commission the report of their approval or disapproval.
- E. The City Commission shall, at their next regular meeting and within thirty (30) days, approve or disapprove the final plat.

#### Chapter 16.12 - ALTERNATE SUMMARY PROCEDURE

#### 16.12.010 - Eligible subdivisions.

- A. Division of land into two (2) or more parcels by platting or metes and bounds description for specific purposes listed in Section 16.04.010(C) requires subdivision approval by the Municipal Planning Authority. To expedite the process for proposed subdivisions containg no more than 3 (three) lots excluding areas for dedication, subdivisions or resubdivision of property may be approved by summary procedure for the following:
  - 1. Subdivisions of not more than three (3) parcels of land; or

- Resubdivisions, where the combination or recombination of portions of previously platted lots does not increase the total number of lots.
- B. The land shall abut on a public street or streets of adequate width and is so situated that no additional streets, alleys, easements for utilities or other public property are required; or if required to conform to other public streets, alleys or other public ways and such additional property is shown on the plat as "Herein Dedicated", or if within the extraterritorial jurisdiction those public ways required being conveyed as a surface and subsurface easement.

#### 16.12.030 - Approval procedure.

- A. The City Manager's designated representative is authorized to approve subdivisions meeting the conditions of this section and conforming to the provisions of this chapter and shall, within ten (10) days of final submittal of all requested information, accept the proposed subdivision or send a written rejection detailing the reason for the rejection. Any municipal infrastructures serving the subdivision shall be completed or adequate surety provided prior to receiving final approval.
- B. The subdivider or the City Manager's designated representative may choose to have the subdivision reviewed by the Planning Board under the standard procedures if difficulties or unusual circumstances exist.

#### 16.12.040 - [Required improvements; summary process approval; city building permits, etc.]

A. For all new subdivisions and re-subdivisions, all improvements will be required to be completed at the summary process approval or at the final plat filing, unless adequate financial security has been approved by the Planning Board and City Commission.

CLAIM OF EXEMPTION - LEA COUNTY A DIVISION OF A TRACT OF LAND IN SECTION. INSHIP 19 SOUTH, RANGE 39 FAST N.M.P.M., LEA COUNT THE FOREGOING DIVISION OF A TRACT OF LAND DESCRIB OF EXEMPTION-LEA COUNTY, MCKINLEY-TABING SUBDIVISI OOK 2 ON PAGE 297, SURVEY DECORDS OF LEA COUNTY, TRACT ONE
A TRACT OF LAW, DEING A PORTION OF LOT 1 OF THE "MIXIMAL
DEMPTION-LIA COUNTY RECORDED IN SURVEY DOOK 2 ON PAG
OF SECTION 2, TOWNSHIP 19 SOUTH, RANGE 39 EAST, N.M.P.M.
DESCRIBED AS TOLLOWS: SION" AS SHOWN ON THAT CERTAIN CLAIM OF JUNTY RECORDS AND LOCATED IN THE NORTH HALF ITY, NEW MEXICO, AND DEING MORE PARTICULARLY BEDINNING AT A 1/2" STEEL ROD WITH YELLOW CAP WARRED "BOULT P.S. BISS" TOURD AT THE MORRHAST CORNER OF SHE LOT 1: THEN SOOM 155T KIND THE COST USE OF SHE LOT A DESIRACE OF SOLISO TEET TO A POINT FOR THE SOUTHWEST CORNER OF THE STREET, THEN SOMEWHATE AND SHE CONTROL OF SOLISO TEET TO A 1/2" SEEL ROD WHATE OPEN SHOW CONTROL THEN SHE SOLISO TEET TO A 1/2" SEEL ROD WHATE OPEN SHOW CONTROL OF SHE CONTROL OF SOLISO TEET TO A 1/2" SEEL ROD WHATE OPEN SHOW CONTROL OF SHE CONTROL OF SHE STREET THE ADVISORY OF WARREST WARREST OF WARREST AND WARREST OF SHE WARREST WARREST OF WARREST AND WARREST OF SHE WARREST TO A 1/2" SEEL ROD WARREST OF THE SOLISON OF THE STREET THE MORE THE WARREST OF THE WARR COMMO TRANSTRUM FOR COMMUNICATION FOR COMMUNICATION OF THE CONTROL BECANNER AT THE MORTH-DEST COPPUR OF THIS TRUCT, BEING A POINT ON THE DIST LINE OF SAID LOT 1, WHICH LIES SOSY1'35'E ACRO'S THE DEST LINE OF SAID LOT A SCHINCE OF SAID SETEMENT A POINT ON THE DEST LINE OF SAID LOT A POINT OF SAID SETEMENT OF SAID LOT A LOTHER OF SAID LOTHER O THE THIND LEAN A PORTION OF LOT 1 OF THE "MONKET!"-MIBNE SUBDIMINON' AS SHOWN ON THAT CERTAIN CAMA OF DOMINION-LO COUNTY RECORDS IN SURVEY BOOK 2 ON PINCE 2017, LEA COUNTY RECORDS MO LOCATED IN THE WORTH HILF OF SECTION AND TORNED TO SOUTH, RINNES 30 DEST, KLAPJEL, LEA COUNTY, NEW MOREO, AND BOOKS MORE PHYTICULARLY DESCRIBED. SET FILLINGS. GENNING AT A 1/2" STEEL INDO FOUND FOR THE SOUTHEAST CORNER OF SUD LOT 1 MO THE TRUCT, THEN SERT IT AST WILDOW THE SOUTH LINE OF SUD LOT A DETRINEE OF SUSSESSIVE THE TO A 1/2" STEEL INDO WITH ONE MORDED TOWER FOR A GOOD CORNER OF THE SOUTHEAST CONSISTS OF THE SOUTHEAST CONSISTS OF THE SOUTH AND A GOOD CORNER OF THE TOWER OF THE SOUTHEAST CONSISTS OF THE SOUTH AND A GOOD CORNER OF THE SOUTH CORNER CORNER CORNER SOUTH CORNER CORNER CORNER SOUTH CORNER CORNER CORNER SOUTH CORNER CORNER CORNER CORNER SOUTH CORNER CORNER CORNER CORNER SOUTH CORNER CORNER CORNER CORNER CORNER SOUTH CORNER CORNER CORNER CORNER SOUTH CORNER COR SAID TRACT OF LAND BEING SUBDIVIDED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERGOND OWNDRES INTEREOF SUNCTION ON THE PLAT AFFICED HERCON, WITH ROUTES OF THE WAY AS SONDH BEING DELOCATION TO THE PUBLIC. ACKNOWLEDGMENT THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE HE THIS \_\_\_\_\_\_\_ DAY OF \_\_\_\_\_\_\_
BY KYLE GALYEAN.

LEA COUNTY ASSUMES NO RESPONSIBILITY FOR THE CONSTRUCTION OR MAINTENANCE OF ANY ROADWAY DEDICATION.

DY: CORCY NECOHAM, LEA COUNTY MANAGER DESIGNEE

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS DAY OF \_\_\_\_\_\_ 2010 A.D., BY COREY NEEDHAM, LEA COUNTY MANAGER DESIGNED.

45 12 13 tx LOCATION 24 19 20

Scale: One Inch = Thirty Feet CAD Drafter & Date: ACK - 10/23/18 JWSC W.O. No.: 18.11.0800 JWSC File No.1 D -C BANTING WALLOW SOUND SEE SO LEE NO 1811080

STATE OF NEW MEXICO COUNTY OF LEA ~ FILED;

Cobinet\_